

**Assembly Committee on Business & Professions  
Fee Background Information Questionnaire**

Bill No: \_\_\_\_\_ Author: \_\_\_\_\_ Date: \_\_\_\_\_

The following questions and information are required in determining whether the fee proposal is necessary. The completed form must be submitted to the Committee (electronically and two printed copies) for inclusion with the Committee analysis. Attach any additional information that you feel is required to support this request.

Request Type:  Establish a New Fee     Change an Existing Fee Rate

Fee Type:  Annual    One-time    Other (Specify) \_\_\_\_\_

Fee Name:

Current Fee Rate & Fee Authority (include Code section references):

Proposed/New Fee Rate:

Proposed Effective Date:

Individuals/Entities to be Assessed the Fee:

1. Is there a projected deficit?

*If yes:*

a. What is the estimated amount of the deficit?

b. In what fiscal year will the deficit occur?

2. What is the cause of the deficit?

a. Is it an ongoing problem (e.g., annual increase in expenditures and stable revenues, or a decrease in revenues resulting from a decline in the number of licensees or units) or

b. Is it a one-time problem (e.g., a major lawsuit filed against the agency)?

3. Provide fund condition statements displaying five years of actual and five years of projected expenditures and revenues with (a) current statutory maximum fee amounts and (b) proposed statutory maximum fee amounts.

4. Provide a schedule of fee revenue by various fee "categories" displaying five years of actual and five years of projected revenue based on (a) current fees and (b) proposed fees. This schedule should display the workload (e.g., number of licensees) and fee charged per category.
5. Provide a schedule displaying two years of expenditures by program component, such as application review, examination, enforcement, administration, and other regulatory activities, for each fee category, such as professional engineers and land surveyors.
  - a. The issue is: Are specific fee categories subsidizing the expenditures of other categories (e.g., examination costs are subsidized by license renewals, embalmers are subsidizing the licensing and regulation of funeral directors)?
6. Provide a table of comparison of existing and proposed fees which includes the percentage by which the fee will change.
7. Provide the history for the past 10 years of legislative fee increase authorizations.
8. With respect to the additional revenue generated by the proposed fee increase, provide explanation regarding the following:
  - a. Addition of new function?
  - b. Expansion of existing function?
  - c. Reduction or elimination of an existing function?
  - d. Redirection of existing resources?
9. Summarize in narrative form the rationale and justification for the proposed changes. Include the reason why the current levels of service can or cannot be continued under the existing fee schedule.

Requestor/Contact Information: