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## Memorandum

To: Acupuncture Stakeholders  
From: Office of Assemblymember Low  
Date: January 31, 2018  
Re: **Acupuncture Association Stakeholder Meetings**

### BACKGROUND

In preparation for the upcoming 2018 [Sunset Review](#) of the [California Acupuncture Board](#), Assemblymember Evan Low is holding three acupuncture stakeholder meetings over the next few months. The meetings are intended to facilitate the unification of the acupuncture community. Coming together will provide a unique opportunity to discuss issues relating to the practice of acupuncture and the Board with the rest of the acupuncture community.

Although there may be minor disagreements, there are many things that all acupuncturists can agree upon, such as promotion and preservation acupuncture, quality education, and healthy patients. Ideally, a unified and informed group of stakeholders will be able to effectively communicate these needs and goals to the Legislature, the Board, Departments and Agencies, the Governor's Office, and the Public.

### FORMAT & PROCEDURES

**Moderator:** Assemblymember Low

Due to the potential number of attendees, the meetings will follow an agenda. To facilitate fair discussion and maximize the use of time, please limit discussion to the current agenda item. While we will do our best to provide everyone a chance to speak within the scheduled time, we ask that organizations delegate one representative to speak on behalf that organization.

In general, the sequence of agenda items will be a presentation followed by a discussion. During the discussion, please limit the number of speakers to one at a time. To maintain order, the moderator will determine who has the floor. Since time is limited, please limit comments to one minute. If there is enough time, the moderator will get back to you.

Please see the specific agendas for the discussion items. The Southern California and Northern California meetings will have the same items. The Sacramento meeting will have new and outstanding items. If we aren't able to go through the entire agenda, there will be opportunities for additional meetings in the future.

Please see the following summary as a reference:

1. Defer to the moderator, Assemblymember Low.
2. Follow the agenda.
3. Limit discussion to the current agenda item.
4. Delegate one representative to speak on behalf of your organization.
5. Speak only after called on by the moderator.
6. Please limit comments to one minute.
7. If in doubt, ask the moderator.

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